

The Dragon Academy
G9 Exploring Computer Technology
Term 1

September 9, 2019

1 What we have seen today:September 9, 2019

We practiced how we will be able to communicate with our CompSci teacher and how we will be submitting attachments or even tests.

1.1 Exercises

1. Send a basic email to your teacher at msantos@dragonacademy.org with the following **requirements**:
 - (a) **Subject:** "*Introduction*"
 - (b) **Body:** Your first and last name
2. Send an email with an attached file from your laptop. **Requirements:**
 - (a) **Subject:** "*Attachment*"
 - (b) **Body:** "*Here a file of mine*"
 - (c) **Attach:** Choose any file or image you may have. Make sure, though, that it contains nothing private.
3. Navigate to . Once there click on the link referring to *G9*. The goal will be to save this page in your laptop as a PDF file and send it attached to your teacher via email.
 - (a) In your Desktop, create a new folder called *CSLab*.
 - (b) While browsing the above mentioned page, choose to print it: on a Mac that will be through pressing the combination of keys **Command**+**P**; on a Windows computer it is, **Ctrl**+**P**.
 - (c) Select *Save as PDF*. On a Mac, select your *CSLab* folder, then press **Print**; on a Windows, press **Print** and choose your *CSLab* folder, then save it.
 - (d) Using your file manager (Finder in Mac, Explorer in Windows) check the PDF file was correctly written on your disk by double-clicking on it and opening it.
 - (e) Sent the PDF as an attachment to your teacher. **Requirements:**
 - i. Choose your own subject, but it must be meaningfully reasonable, i.e., related to the actual content or motivation of your email.